



DEPARTMENT OF THE NAVY
NAVAL AIR STATION
22268 CEDAR POINT ROAD
PATUXENT RIVER, MARYLAND 20670-1154

NASPAXRIVINST 5560.4B
N3

JAN 24 2014

NASPAXRIV INSTRUCTION 5560.4B

From: Commanding Officer, Naval Air Station Patuxent River

Subj: PARKING REGULATIONS ABOARD NAVAL AIR STATION PATUXENT RIVER

Ref: (a) NASPAXRIVINST 5560.2M

Encl: (1) Naval Air Station (NAS) Patuxent River Complex
Specific Parking Policies for Selected Lots
(2) General Parking Regulations

1. Purpose. To publish regulations governing the parking of motor vehicles within the Naval Air Station (NAS) Patuxent River complex.
2. Cancellation. NASPAXRIVINST 5560.4A
3. Scope. This instruction applies to all personnel who operate and park privately owned and/or government motor vehicles aboard NAS Patuxent River.
4. Discussion. Activities providing customer services sometimes have inadequate parking for customers. Additionally, reservation of spaces for specific people or groups of people can induce artificial parking shortages and cause inefficient use of parking spaces.
5. Policy. Parking areas will normally remain open to the general populace, available to all on a first-come, first-served basis. However, due to varied and unique space issues at each parking location, Commanding Officers (CO), Officers-in-Charge (OIC), and Department Heads (DH) should have some control over the parking areas associated with their facilities. Accordingly, consistent with the general guidance herein, COs, OICs, and DHs shall set parking policies for their adjacent parking lots. At a minimum, they must provide close-in parking spots for their customers and for handicapped patrons and employees. Close-in parking spaces for official vehicles such as contract response trucks is highly encouraged when practical. Organizations which share a parking lot(s) shall coordinate policies. Enclosure (1) sets policies for specific parking areas with unique customer focus or physical constraints. General parking rules for all lots are contained in enclosure (2).

(Note: When setting or modifying existing parking policy in their adjacent lots, COs, OICs, and DHs are reminded that notification/bargaining obligations with the local employees union may apply if employees of the bargaining unit are adversely affected.)

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6. Action

a. Security Officer. The Security Officer (SECO) is responsible for enforcing parking regulations and shall:

(1) Maintain an effective on-station enforcement program.

(2) Recommend revocation of driving privileges as prescribed in reference (a).

b. Commanding Officers, Officers in Charge, and Heads of Departments shall:

(1) Develop parking plans to ensure best utilization of space, while meeting requirements to reserve parking for their customers and handicapped patrons and employees.

(2) Coordinate all proposed parking plans with Public Works Traffic Safety representatives, and ensure compliance with guidance for the specific parking areas identified in enclosure (1).

(3) Where parking areas are shared, coordinate among applicable organizations to develop parking plans. The installation CO will arbitrate any disputes that may arise.

(4) Ensure organizational parking lots are appropriately and clearly marked.

c. Motor vehicle operators shall abide by regulations in enclosures (1) and (2).

7. Review Authority. The SECO shall review this instruction annually, making changes as necessary.



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NAVAL AIR STATION (NAS) PATUXENT RIVER COMPLEX SPECIFIC PARKING
POLICIES FOR SELECTED LOTS

1. Parking lots at the following service-oriented locations are designated as open parking (except for handicapped spaces):

Navy Marine Corps Relief/Red Cross, etc. (Bldg 401)
Combined Bachelor Enlisted Quarters (Bldgs 1451-1455)
Cedar Point Federal Credit Union (Bldg 3144)
Center Stage Theater (Bldg 1495)
Chapel (Bldg 428)
McDonald's Restaurant (Bldg 2465)
MWR Auto Hobby Shop (Bldg 1586)
Navy Exchange Mini Mart (Bldg 2377)
Post Office (Bldg 459)

2. Parking lots at the following service-oriented locations are designated as open parking with the exception of the specific reserved spaces identified below.

Commissary (Bldg 2173): six Handicap; four O-6/Flag; two E-9; two Expectant Mother; one IA spouse; and one Gold Star.

Fleet and Family Support Center (Bldg 2090): all spaces designated "FFSC Parking"; one Gold Star; two handicap; and three 15-minute parking.

Navy Exchange (Bldg 2369): six Handicap; four O-6/Flag; two E-9; one Gold Star; one IA spouse; and one Expectant Mother.

Child Development Center (Bldg 2813): five Handicap and eight low emitting fuel vehicles.

Rivers Edge Catering and Conference Center (Bldg 2815): seven Handicap; three Flag; one Gold Star; and one NAS CO.

Drill Hall/Fitness Center/Physical Therapy (Bldg 458): three Handicap; one Gold Star; and six physical therapy.

Navy Gateway Inn and Suites (Bldg 406): three Handicap; one Flag; one NAS CO; and two visitor quarters (assignable as VIP spots).

NAS Security/NCIS/MWR Liberty Center/NAVAIR Protocol/VQ-4 (Buse Road Bldgs 467, 468, and 469): two Handicap; 10 GOV; two visitor; and seven barracks residents.

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GENERAL PARKING REGULATIONS

1. Parking is permitted only in parking lots, assigned parking spaces, and other clearly marked vehicle parking spaces. Vehicles should be properly aligned between two parking space markings.
2. Areas not specifically designated and/or lined for parking are considered "NO PARKING" spaces or areas.
3. Parking in crosswalks or in front of entrances or exits of buildings, crosswalks, fire hydrants, or trash dumpsters is prohibited.
4. Parking on the shoulders of the road is prohibited except in emergencies or when engaged in authorized recreation where there is no other obvious place to park (i.e. hunting, fishing, command picnics, or at certain ball fields). With the exception of above, shoulder parking is only authorized in vicinity of building 2272 and the Medical Clinic due to overflow of parking. Shoulder parking shall not impede traffic flow.
5. All motor vehicles will be parked in a manner which results in the correct flow of traffic. Backing into angled parking is prohibited.
6. Except for exempted occasions such as airshows and other special events, privately-owned vehicles may not be operated or parked on the taxiways, aircraft ramps/aprons, inside of hangars, or in Level II restricted areas. Vehicles such as contractor flightline vehicles, AFD trucks, fuel trucks, etc. are exempt from this restriction.
7. Vehicles using spaces designated for handicapped must be identified by either special license plates or an identifying placard. To use handicapped spaces, the handicapped individual must have actually arrived (or be departing) in the vehicle.
8. All reserved spaces will be identified clearly and will be in compliance with the specifics of enclosures (1) and (2).
9. Regulations governing assigned parking in base housing are covered by a separate instruction.
10. Traffic tickets may be issued for illegal parking.